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OIT 0294-87

3 JUN 1987

MEMORANDUM FOR: Director of Training and Education

VIA: Deputy Director for Administration

FROM: Edward J. Maloney
Director, Office of Information Technology

SUBJECT: Full-Time Academic Training

25X1

1. ACTION

We request that one full-time academic year of postgraduate-level training be approved for under the sponsorship of the Office of Information Technology (OIT) Fellowship Program. If approved, this training would take place at the Virginia Polytechnic Institute and State University, Northern Virginia Graduate Center, Falls Church Campus in Falls Church, Virginia, from 23 September 1987 to 13 June 1988. The focus of study would be in Computer Science and Applications.

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2. BACKGROUND

a. is a GS-10 Computer Specialist. In his present position, he is a Database Application Manager for system configuration and database performance in the Data Base Administration Branch, Operations Group (DBAB/OG) of OIT. Currently he is working on the IDMS project, one of the newest projects in the Branch. He is responsible for ensuring a stable environment for the users and ensuring the integrity of the IDMS Systems. He has written excellent documentation on the necessary procedures being developed for use by the Data Base Control Branch personnel for operational support.

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b. is a computer programmer and was interviewed and recruited by OIT. He joined the Central Intelligence Agency on 7 September 1982 as a GS-07 Computer Equipment Analyst and has steadily progressed to more responsible positions in his four years with OIT.

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c. has taken numerous Agency-sponsored technical courses, devoting many hours of his own time to further his education and keep abreast of rapidly changing technologies and developments in computer science. He has also taken extensive IDMS training.

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C O N F I D E N T I A L

SUBJECT: Full-Time Academic Training [redacted]

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3. STAFF POSITION

Attached are [redacted] application and supporting documentation for the OIT Fellowship Program. The cost of [redacted] training will be a total of \$3,294.00. This amount has been included in the FY87 budget for the Office of Information Technology. [redacted] will be carried on an on-duty status during this academic period. He was selected for this program by the OIT Personnel Management Board.

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4. RECOMMENDATION

a. [redacted] has consistently received good to excellent performance ratings during his Agency service. [redacted] aspires to eventually become a Project Manager and continue upward into management positions. His planned curriculum will enhance his technical and decisionmaking skills which can be utilized in all areas of OIT as well as support him in his career goals with the Agency.

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b. We recommend that you approve one academic year of full-time external training for [redacted]

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for

Edward J. Maloney

Attachments:

As stated

CONCUR:

[redacted]

9 JUN 1987

Date

ILLEGIB

APPROVED:

[redacted]

25 JUN 1987

Date

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Director of Training and Education

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